



Phone (412) 241-7113
Fax (412) 241-0503
www.churchillborough.com

Application for Municipal Lien Letter

Please return this form and check payment required (see below) payable to Churchill Borough and mail to: Lien Letter Request, 2300 William Penn Highway, Pittsburgh PA 15235

The Lien Letter will be faxed to the requesting agency THE DAY BEFORE the Closing Date. Please enclose a self-addressed stamped envelope if the original forms are to be mailed in addition to the fax copy.

Request is for: Lien Letter \$20

Payment Enclosed: Amount \$ _____ Check Number _____

Closing Date (*Required): _____

Property Address: _____

Allegheny County Real Estate Identification Number: _____

Is this a Refinancing? Yes No

Required SELLER (or current owner) Information -

Present Titled Owner: _____

Current Address: _____

Forwarding Address: _____

If Sale, Required BUYER'S Information -

Name: _____

Phone Number: _____

Email address: _____

Required CLOSING AGENCY Information -

Requesting Agency: _____

Contact Person: _____

Mailing Address: _____

Phone: _____ FAX: _____

Email Address: _____



- For all property transfers, an application for Dye Test Certificate of Compliance and Occupancy Permit must be submitted and approved. Forms can be found at www.churchillborough.com
- Contact Waste Management for outstanding changes or fees 1-800-866-4460.
- Contact Wilksburg-Penn Joint Water Authority at (412) 243-6200 for outstanding charges and other pertinent billing information.
- For tax certifications:
 - Contact Keystone Collections Group (www.keystonecollects.com) for Borough Taxes for the year 2021.
 - Contact Danielle Weaver (412-241-0815) for Borough Taxes years 2020 and prior and all years Woodland Hills School District Taxes.