



Phone (412) 241-7113  
Fax (412) 241-0503  
www.churchillborough.com

### Application for Municipal Lien Letter

Please return this form and check payment required (see below) payable to Churchill Borough and mail to: Lien Letter Request, 2300 William Penn Highway, Pittsburgh PA 15235

The Lien Letter will be faxed or e-mailed to the requesting agency THE DAY BEFORE the Closing Date. Please enclose a self-addressed stamped envelope if the original forms are to be mailed in addition to the fax copy.

Request is for:      Lien Letter \$20       Tax Certificate \$20

Payment Enclosed: Amount \$ \_\_\_\_\_      Check Number \_\_\_\_\_

**Closing Date (\*Required):** \_\_\_\_\_

Property Address: \_\_\_\_\_


Allegheny County Real Estate Identification Number: \_\_\_\_\_

Is this a Refinancing? Yes  No

Required SELLER (or current owner) Information - Present Titled Owner: _____ Current Address: _____ Forwarding Address: _____
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If Sale, Required BUYER'S Information - Name: _____ Phone Number: _____ Email address: _____
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Required CLOSING AGENCY Information - Requesting Agency: _____ Contact Person: _____ Mailing Address: _____ Phone: _____      FAX: _____ Email Address: _____
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-  • For all property transfers, an application for Dye Test Certificate of Compliance and Occupancy Permit must be submitted and approved.
- For tax certifications, refer to Keystone Collections Group website at [www.keystonecollects.com](http://www.keystonecollects.com) for Borough Taxes for the year 2021.
- Obtain Dye Test and Occupancy forms at [www.churchillborough.com](http://www.churchillborough.com)
- Contact Waste Management for outstanding changes or fees 1-800-866-4460.
- Contact Wilksburg-Penn Joint Water Authority at (412) 243-6200 for outstanding charges and other pertinent billing information.

OFFICE USE ONLY (revised 04/01/2021)			
Prop Card	OCC	DYE	