

BOROUGH OF CHURCHILL
2300 WILLIAM PENN HIGHWAY
PITTSBURGH, PA 15235

Minutes of Meeting

October 9, 2017

The regular monthly meeting of the Borough of Churchill was held in the Municipal Building on Monday, October 9, 2017 and was called to order by Mr. Dworin at 7:30 p.m. Mr. Dworin led the audience in the Pledge of Allegiance. Members present included Mses. Yankes, and Law, Messers. Collins, Jurewicz, DeFranco, and Mayor Gamrat. Also present were Police Chief Roch Kujava, Manager Donna Perry, Fire Chief Ralph Zatlin and Solicitor Gavin Robb. Absent from the meeting was Ms. Moore.

WORKSHOP & REGULAR MEETING MINUTES - There was a motion made by Mr. Jurewicz and seconded by Mr. DeFranco that the minutes of the Workshop Meeting of September 11, 2017 be approved as previously presented. There was a motion made by Mr. Jurewicz and seconded by Mr. Collins that the minutes of the Regular Meeting of September 12, 2017 be approved as previously presented. The motions were unanimously approved by Voice Vote.

MAYOR – Mayor Gamrat read his report for the month. There was a motion made by Mr. Jurewicz, seconded by Ms. Law and unanimously approved by Voice Vote that the Mayor’s Report be accepted and filed.

MANAGER & FIRE DEPARTMENT REPORTS – Mr. Zatlin read the Fire Department report. Fire Department: 24 calls for the month, 209 year-to-date. There was one significant call – Accident at the corner of Beulah and Forest involving an Access van with minor injuries. Recently, PennDot applied a high friction surface treatment in this area. We are hoping it will cut down on the number of accidents.

Under the Manager’s Report, Ms. Perry said Duquesne Light will start the replacement of major service lines and transformers on Garrick Drive, Henley Drive, and Burnaby Drive. The sewer camera work is ongoing and doing well. Open cut repairs are being done throughout the borough by Soli Construction. There are deficiencies with the pavement in the upper parking lot that was done last year. We will be meeting tomorrow morning with the contractor to see what remedies he has to fix it. During the next couple of weeks the leaf vac truck will be in operation by our road crew. The leaf bag pick up will begin on Monday, October 23rd and continue every Monday through December 4th. The E-Cycle event is coming up on Saturday, October 21st at Pace school. You must register for this. Our website has a list of acceptable items and the cost. There was a motion by Ms.

Law and seconded by Mr. Collins and unanimously approved by Voice Vote that the Manager & Fire Department reports be accepted and filed as presented.

REAL ESTATE TAX COLLECTOR – In the absence of Mr. Duerring, Ms. Perry read the Tax Collector's Report. Taxes collected at face were \$6,859.66, plus penalties of \$684.28, for a total of \$7,553.94. Balance collectable is \$56,671.44.

TREASURER'S REPORT - The following report for the month of September, 2017 was previously presented to Council. It showed the following:

<u>CHECKING ACCOUNT</u>	<u>BEGINNING BANK BALANCE</u>	<u>RECEIPTS</u>	<u>O/S CHECKS AND DISBURSEMENTS</u>	<u>ENDING CASH BALANCES</u>
REGULAR ACCOUNT	1,231,678.89	682,152.44	609,122.87	1,223,708.46
CAPITAL RES. ACCT.	440,866.37	17.52	-0-	440,883.89
ROAD & HIGHWAY	195,663.85	7.73	-0-	195,671.58
SEWAGE AGENCY	130,744.70	174,525.16	118,825.19	186,444.67
SPECIAL ACCT.	13,599.80	.34	-0-	13,600.14
POLICE PENSION FUND	-0-	3,251.06	3,251.06	-0-
EMPL. PENSION FUND	-0-	904.82	904.82	-0-
EMPL. SEC. 457 D.C.P.	-0-	1,950.00	1,950.00	-0-

There was a motion by Ms. Yankes, and seconded by Mr. Jurewicz and unanimously approved by Voice Vote that the Real Estate Tax Collector & Treasurers Report be accepted and filed as presented.

EARNED INCOME TAX

DEED TRANSFER

DELINQUENT REAL ESTATE TAX - Ms. Perry reported that the Earned Income Tax Collector had collections of \$70,013.47 for the month of September, 2017.

Deed Transfer Tax collections were \$7,301.00.

Jordan Tax Service collected \$2,363.26 in delinquent real estate taxes.

There was a motion by Mr. DeFranco, seconded by Mr. Collins and unanimously approved by Voice Vote that the Earned Income Tax, Deed Transfer, and Delinquent Real Estate Tax reports be filed.

PUBLIC HEARING - There was a motion by Ms. Law and seconded by Mr. Jurewicz to open the public hearing for Act 172 Ordinance. Solicitor Robb explained that it allows municipalities to provide a tax credit for certain volunteer firefighters and E.M.S. volunteers who meet certain eligibility criteria. There was a motion by Mr. Jurewicz, seconded by Mr. DeFranco and unanimously approved by voice vote to close the public hearing.

LISTEN TO VISITORS – Mike Belmont, Vice President of the Woodland Hills School Board introduced himself. He spoke about the budget, transportation issues, the audit, hiring of the new principal, building renovations and the Youth Development Commission.

Wende Mate of 27 Churchill Road asked about the mulch program. She wanted to know how it works and if it pays for itself. She also asked about permits for door to door solicitation.

Frank Mastandrea, Director of Operations for E.M.S., introduced himself and said that he hopes to attend the council meetings every other month. He has been learning the job and working on cost cutting and if we have any problems or issues we should contact him.

ADOPT ORDINANCE NO. 738 - Mr. Collins made a motion to adopt Ordinance No. 738 establishing a volunteer service credit program, authorizing local tax credits for volunteer members of volunteer fire companies; and establishing administrative procedures and appeals. Mr. DeFranco seconded it and the motion was carried by unanimous Roll Call Vote.

ADOPT RESOLUTION NO. 4417 – Mr. Collins made a motion to adopt Resolution No. 4417 establishing the annual criteria that a volunteer must meet to be certified under the Borough of Churchill volunteer service credit program to claim local tax credits. Ms. Yankes seconded it and the motion was carried by unanimous Roll Call Vote.

ADOPT ORDINANCE No. 739 – Ms. Law made a motion to adopt Ordinance No. 739 amending Chapter 192 of the code of the Borough of Churchill by adopting the provisions of the 2015 International Fire Code (and any subsequent revisions or amendments thereto, including later-issued editions thereof), as published by the International Code Council. Ms. Yankes seconded it and the motion was carried by unanimous Roll Call Vote.

ADOPT RESOLUTION NO. 4421 – Mr. Jurewicz made a motion to adopt Resolution No. 4421 re-appointing Ralph G. Zatlin as Fire Marshal for a three-year term to expire October 31, 2020. Mr. Collins seconded it and the motion was carried by unanimous Roll Call Vote.

MOTION TO APPROVE NEW AGREEMENT WITH HOFFMAN'S BOARDING KENNELS – Mr. DeFranco made a motion to approve a new agreement with Hoffman's Boarding Kennels to serve as animal control officer from January 1 through December 31, 2018. Ms. Law seconded it and the motion was carried by unanimous Roll Call Vote.

BILL APPROVAL - Ms. Perry read the bills for the month and they totaled \$689,460.39. There was a motion by Mr. Jurewicz and seconded by Mr. Collins to adopt Resolution No. 4422 to pay the bills. Bills in excess of \$15,000 or more this month were \$39,422.40 – Insight Pipe Contractors, \$20,754.65 – Vigliotti Landscape & Construction, Churchill Volunteer Fire Dept. – \$18,899.63, Borough of Churchill Employee Pension Fund – \$23,950.00, Borough of Churchill Police Pension Fund - \$180,216.00, and Alcosan - \$29,285.03. The motion was carried by unanimous Roll Call Vote.

AROUND THE TABLE – Council as a whole thanked Mike Belmont for coming to speak to us. They also expressed their gratitude to Fire Chief Ralph Zatlin and thanked him for continuing his term as Fire Marshall.

Mayor Gamrat addressed the leaf collection. Some revenue comes in from this but not much. As far as the solicitation, he suggested looking into I.D. badges.

Ms. Law said the mulch is done very inexpensively and it is well received by the residents. As far as the soliciting and regulating it, we can ask Mr. Robb to take a look at the current regulations in the borough.

Ms. Yankes asked if building permits had to be visible when a house was having work done. She said there is a house on Henley Drive that does not have one.

Mr. Zatlin addressed people working in the borough. If they are a part of his road crew they will come to the resident's door and identify themselves and the work they are going to do. Outside contractors should do the same.

Ms. Perry explained the borough's solicitation policy. She noted that anyone soliciting is required to come to the borough office and provide their drivers license and information. They are provided a no-solicitation list.

Mr. Jurewicz said that we currently do not have the money to help the E.M.S. Regarding the transportation situation, a resident of Churchill who pays school taxes should have busing available whether they go to a private school or not. We currently have 145 children attending the

Woodland Hills Schools. The mulch program was initially funded by a grant from the state. It's a service we provide to a lot of people. The fees we receive only pay for the labor to deliver on the weekends. It will be a budget item to talk about next year.

Mr. Dworin said we will look at the mulch program again. It's not a revenue generating program, but the residents enjoy it. We will look into ID badges for the solicitation program. He will talk to Mr. Jurewicz and Ms. Perry about an ADHOC program to increase the funds for the E.M.S. He is on the Youth Development Commission Mr. Belmont spoke about. Significant work needs to be done beyond the scope of the Commission. The School Board has made positive changes in leadership. We have a low participation rate in the district. He is hoping they look at the Shaffer site. We need more academies and performing arts academics which could be at Shaffer.

ADJOURN - There was a motion by Mr. Jurewicz, seconded by Mr. DeFranco and unanimously approved by Voice Vote to adjourn at 8:38 p.m.

Donna J. Perry
Borough Secretary