

BOROUGH OF CHURCHILL  
2300 WILLIAM PENN HIGHWAY  
PITTSBURGH, PA 15235

Minutes of Meeting

February 12, 2018

The regular monthly meeting of the Borough of Churchill was held in the Municipal Building on Monday, February 12, 2018 and was called to order by Mr. Dworin at 7:30 p.m. Mr. Dworin led the audience in the Pledge of Allegiance. Members present included Mses. Yankes, Greco, and Law, Messers. Jurewicz, Collins, DeFranco, and Mayor Gamrat. Also present were Police Chief Roch Kujava, Manager Donna Perry, Fire Chief Ralph Zatlin and Solicitor David Mongillo.

WORKSHOP & REGULAR MEETING MINUTES - There was a motion made by Mr. Jurewicz and seconded by Mr. DeFranco that the minutes of the Workshop Meeting of January 2, 2018 be approved as previously presented. There was a motion made by Mr. Jurewicz and seconded by Mr. Collins that the minutes of the Regular Meeting of January 8, 2018 be approved as previously presented. The minutes were approved 6-1 with Mr Jurewicz abstaining because he was absent from that meeting.

MAYOR – Mayor Gamrat read his report for January, 2018 regarding police activities of interest and importance. There was a motion made by Ms. Yankes, and seconded by Ms. Law and unanimously approved by Voice Vote that the Mayor’s Report be accepted and filed.

MANAGER & FIRE DEPARTMENT REPORTS – Mr. Zatlin read the Fire Department report: 41 calls for the month. There were 2 significant incidents – a furnace fire at Penn Center and a pedestrian hit by a vehicle at William Penn and Beulah.

Under the Manager’s report, Ms. Perry said that there are a lot of pot holes. The road crew will start to patch them tomorrow. There is a Planning Commission meeting tomorrow, 2/13/18 at the Borough building. The deadline is 2/28/18 for anyone who wants to submit something to include in the newsletter. There was a motion by Mr. DeFranco and seconded by Ms. Yankes and unanimously approved by Voice Vote that the Manager & Fire Department reports be accepted and filed as presented.

REAL ESTATE TAX COLLECTOR – Ms. Perry said there was no Tax Collector's Report.

**TREASURER'S REPORT** - The following report for the month of January, 2018 was previously presented to Council. It showed the following:

<b><u>CHECKING ACCOUNT</u></b>	<b><u>BEGINNING BANK BALANCE</u></b>	<b><u>RECEIPTS</u></b>	<b><u>O/S CHECKS AND DISBURSEMENTS</u></b>	<b><u>ENDING CASH BALANCES</u></b>
REGULAR ACCOUNT	705,970.68	287,094.03	412,183.90	580,880.81
CAPITAL RES. ACCT.	240,930.63	10.89	.00	240,941.52
ROAD & HIGHWAY	145,693.80	6.54	.00	145,700.34
SEWAGE AGENCY	128,999.79	263,833.48	284,528.52	108,304.75
SPECIAL ACCT.	13,327.33	.38	0.00	13,327.71
POLICE PENSION FUND	-0-	3,689.79	3,689.79	-0-
EMPL. PENSION FUND	-0-	949.08	949.08	-0-
EMPL. SEC. 457 D.C.P.	-0-	1,950.00	1,950.00	-0-

There was a motion by Mr. Collins, and seconded by Ms. Law and unanimously approved by Voice Vote that the Real Estate Tax Collector & Treasurers Report be accepted and filed as presented.

**EARNED INCOME TAX**  
**DEED TRANSFER**

**DELINQUENT REAL ESTATE TAX** - Ms. Perry reported that the Earned Income Tax Collector had collections of \$34,443.81 for the month of January, 2018.

Deed Transfer Tax collections were \$6,237.21.

Jordan Tax Service collected \$974.05 in delinquent real estate taxes.

There was a motion by Mr. DeFranco, seconded by Ms. Yankes and unanimously approved by Voice Vote that the Earned Income Tax, Deed Transfer, and Delinquent Real Estate Tax reports be filed.

**LISTEN TO VISITORS** – Wende Mate of 27 Churchill Road said she is not happy with the answer she got from Waste Management regarding disposing shredded paper. She said that previously, Republic accepted it in a recyclable plastic bag. She said that Waste Management said that it was considered household waste and that she should put it loose in the trash bin. She asked if there was anything Council could do to have this as a recyclable.

**ASSISTANT TREASURER POSITION** – There was a motion by Mr. Jurewicz to appoint Patricia Gamrat as the Assistant Treasurer for the Borough and seconded by Ms. Law and unanimously approved by Roll Call Vote.

**ADA HANDICAPPED ENTRANCE PROJECT** – There was a motion by Ms. Law and seconded by Mr. Jurewicz to award the ADA handicapped entrance project for the Borough building to Palumbo Contracting in the amount of \$63,492.30. The Borough's local share is \$20,205.30. The motion was carried by unanimous Roll Call Vote.

**MOTION TO ADOPT RESOLUTION NO. 4437** – There was a motion by Mr. Collins and seconded by Ms. Law to adopt Resolution No. 4437 to help create a unified approach to sourced reduction efforts and adopting a source reduction study as required by the Phase 1 Consent Order and Agreement. The motion was carried by unanimous Voice Vote.

**MOTION TO ADOPT RESOLUTION NO. 4439** – There was a motion by Ms. Yankes and seconded by Mr. Jurewicz to adopt Resolution No. 4439 to appoint Donna J. Perry as the Chief Administrative Officer for both the employee and police pension plans. The motion was carried by unanimous Voice Vote.

**MOTION TO ADVERTISE FOR A PUBLIC HEARING** – Mr. Collins made a motion to advertise for a public hearing on March 5, 2018 for the Comprehensive Plan. Ms. Law seconded it. During the discussion, Mr. Jurewicz made a motion to postpone the hearing to allow council to return the Implementable Comprehensive Plan to the Steering Committee or Planning Commission for them to consider revisions that include realistic and feasible goals, clear implementable strategies, a timetable, and priority list. Mr. DeFranco seconded it and a Roll Call Vote was taken. Mses. Law, Greco and Yankes and Messers Collins, Dworin opposed, Messers Jurewicz and DeFranco approved. The motion failed. Mr. Jurewicz made a motion to amend the original motion to advertise to change the name to "Implementable" Comprehensive Plan. Mr. DeFranco seconded it and a Roll Call Vote was taken. Mses. Law, Greco and Yankes, Messers DeFranco, Collins, Jurewicz and Dworin approved. The motion was carried by unanimous Roll Call Vote. The amended motion to hold the public hearing was voted on and passed 6-1 with Mr. Jurewicz dissenting.

**TOWN HALL MEETING** – Mr. Dworin said that the town hall meeting is going to be changed to Tuesday March 27, 2018 at 6:30 p.m.

**MOTION TO APPROVE AN INCREASE FOR THE W.H.E.M.S. ANNUAL CONTRIBUTION** – Ms. Greco made a motion to approve an increase for the W.H.E.M.S. annual contribution from \$1.00 to \$1.25/per capita (\$3,000 to \$3,750). Mr. DeFranco seconded it and a Roll Call Vote was taken. Mses. Law, Greco and Yankes, Messers DeFranco, Collins, Jurewicz and Dworin approved. The motion was carried by unanimous Roll Call Vote.

**BILL APPROVAL** - Ms. Perry read the bills for the month and they totaled \$266,288.83. There was a motion by Mr. Collins and seconded by Mr. DeFranco to adopt Resolution No. 4438 to pay the bills. Bills in excess of \$15,000 or more this month were \$41,406.06 – Vigliotti Landscape & Construction for January road maintenance and Marbury storm sewer, \$34,678.25 – The Gateway Engineers for professional services, road pavement and consent order, \$16,531.25 – American Rock Salt for road salt. The motion was carried by unanimous Voice Vote.

**AROUND THE TABLE** – Mr. Collins said that the blue recycling bins will be picked up on March 23, 2018. This will be the final pick up.

Ms. Yankes recognized a boy scout who attended the meeting to earn his Citizen in Community Badge. She thanked the Borough administration for information she has been receiving in the drop box.

Mr. Jurewicz said he is working on a more extensive bulk item list from Waste Management. He said that regarding the shredded paper, it is not recyclable and that it can't be put in plastic bags. He also mentioned that you have to pay if you have more than 2 bulk items to be picked up.

Ms. Greco said that her streets looked good during the recent snow storms. Everything was plowed and she thanked Mr. Zatlin.

Mayor Gamrat thanked Mr. Zatlin for the good job on the roads during the bad weather and thanked Chief Kujava for keeping him informed with things going on in the Borough.

Mr. DeFranco thanked Mr. Zatlin for the great job keeping the roads clean in the bad weather these past few weeks.

Ms. Law said that we all have the same refuse service and that they took her lawn mower this past week. We will keep trying to make the service better. She praised Officer Akerley for getting additional education and certification.

Mr. Dworin said that the streets looked great during the recent snow and he thanked Mr. Zatlín. He also thanked Chief Kujava and Ms. Perry as well.

ADJOURN - There was a motion by Mr. Jurewicz, seconded by Ms. Greco and unanimously approved by Voice Vote to adjourn at 8:53 p.m.

Donna J. Perry  
Borough Secretary