

BOROUGH OF CHURCHILL
2300 WILLIAM PENN HIGHWAY
PITTSBURGH, PA 15235

Minutes of Meeting

February 13, 2017

The regular monthly meeting of the Borough of Churchill was held in the Municipal Building on Monday, February 13, 2017 and was called to order by Mr. Dworin at 7:30 p.m. Mr. Dworin led the audience in the Pledge of Allegiance. Members present included Mses. Law, Moore, Yankes, Messrs. Jurewicz, Collins, Riehl and Mayor Gamrat. Also present were Interim Police Chief Roch Kujava, Borough Manager/Secretary Donna Perry, Solicitor Gavin Robb, Ralph Zatlin, and Qianyu Mo.

WORKSHOP & REGULAR MEETING MINUTES - There was a motion made by Mr. Jurewicz and seconded by Ms. Yankes that the minutes of the Workshop Meeting of January 9, 2017 and the Regular Meeting of January 10, 2017 be approved as previously presented. The motion was unanimously approved.

MAYOR - There was a motion made by Mr. Riehl, seconded by Mr. Collins and unanimously approved by Voice Vote that the Mayor's Report be accepted and filed as presented.

MANAGER & FIRE DEPARTMENT REPORTS - Mr. Zatlin reported that the Fire Department responded to 18 calls in January, 2017. There were two incidents of significance in the Borough. One was a reported car fire on William Penn Highway and the other was a motor vehicle crash.

Under the Manager's report, Ms. Perry stated that our road crew continues working on routine road maintenance such as pot hole patching and catch basin inspections and cleaning, plus snow removal as events occur.

Ms. Perry further reported that she received Qianyu Mo's resignation letter last Friday, February 10. Ms. Mo's last day of employment will be Tuesday, February 28, 2017.

There was a motion by Ms. Law, seconded by Mr. Collins and unanimously approved by Voice Vote that these reports be accepted and filed.

REAL ESTATE TAX COLLECTOR - In the absence of Mr. Duerring, Ms. Perry reported taxes collected at face were \$4,953.84, plus penalties of \$495.39, for a total of \$5,449.23. The balance collectable is \$31,118.01.

TREASURER'S REPORT - Ms. Perry read the following report for the month of January, 2017. It showed the following:

<u>CHECKING ACCOUNT</u>	<u>BEGINNING BANK BALANCE</u>	<u>RECEIPTS</u>	<u>O/S CHECKS AND DISBURSEMENTS</u>	<u>ENDING CASH BALANCES</u>
REGULAR ACCOUNT	620,921.40	1,205,501.03	1,199,624.75	626,797.68
CAPITAL RES. ACCT.	208,722.85	464,015.51	232,000.00	440,738.36
ROAD & HIGHWAY	96,746.96	4.20	-0-	96,751.16
SEWAGE AGENCY	66,705.02	168,539.53	173,095.61	62,148.94
SPECIAL ACCT.	10,805.87	1,855.25	760.00	11,901.12
POLICE PENSION FUND	-0-	4,609.22	4,609.22	-0-
EMPL. PENSION FUND	-0-	919.10	919.10	-0-
EMPL. SEC. 457 D.C.P.	-0-	1,950.00	1,950.00	-0-

There was a motion by Ms. Moore, seconded by Mr. Riehl and unanimously approved by Voice Vote to accept the Tax Collector's Report and Treasurer's Report for the month of January, 2017 and have it reproduced in the minutes.

EARNED INCOME TAX

DEED TRANSFER

DELINQUENT REAL ESTATE TAX - Ms. Perry reported that the Earned Income Tax Collector had collections of \$43,624.85 for the month of January, 2017.

Deed Transfer Taxes collections were \$3,207.32.

Jordan Tax Service collected \$179.41 in delinquent real estate taxes.

There was a motion by Ms. Law, seconded by Mr. Collins and unanimously approved that the reports be filed.

LISTEN TO VISITORS - Cindy Haigh of 24 Thornycroft Road inquired about the chicken and bee ordinance and further inquired if the traffic signal at Graham Boulevard and William Penn Highway eastbound can be extended to stay green longer due to heavy traffic back-up at peak hours.

EXONERATE THE REAL ESTATE TAX COLLECTOR - There was a motion by Mr. Riehl, seconded by Mr. Collins and unanimously approved by Roll Call Vote for the adoption of Resolution No. 4395 to exonerate the real estate tax collector in the amount of \$31,118.01 for 2016 unpaid taxes.

INCREASE THE SEWER SURCHARGE RATE - There was a motion by Mr. Collins, seconded by Mr. Riehl and unanimously approved by Roll Call Vote for the adoption of Ordinance No. 734 to increase the sewer surcharge rate from \$4.50 to \$6.00 per 1,000 gallons of water usage.

INCREASE THE ANNUAL COMPENSATION OF THE REAL ESTATE TAX COLLECTOR - There was a motion by Ms. Moore, seconded by Mr. Jurewicz and unanimously approved by Roll Call Vote for the adoption of Ordinance No. 735 to increase the annual compensation of the real estate tax collector to \$4,848.

APPOINT WAYNE CHANG TO THE ZONING HEARING BOARD - There was a motion by Ms. Law, seconded by Ms. Yankes and unanimously approved by Roll Call Vote for the adoption of Resolution No. 4396 to appoint Wayne Chang to the Zoning Hearing Board for a three-year term to expire February 28, 2020.

APPROVE A NEW HEALTH CARE PLAN WITH UPMC - There was a motion by Mr. Jurewicz, seconded by Ms. Law and unanimously approved by Roll Call Vote to approve a new health care plan with UPMC effective March 1, 2017.

APPROVE A LETTER OF SUPPORT TO FOREST HILLS BOROUGH FOR PROVIDING SPACE FOR CC MELLOR LIBRARY - There was a motion by Ms. Law, seconded by Mr. Collins and unanimously approved by Voice Vote to approve that a letter of support be sent to the Borough of Forest Hills for their CITF application to apply for a grant to provide space for the CC Mellor Library in their new borough building.

APPROVE A PA ONE CALL PROCLAMATION - There was a motion by Ms. Yankes, seconded by Mr. Riehl and unanimously approved by Voice Vote to approve a PA One Call proclamation to designate the month of April as "Pennsylvania 811 Safe Digging Month".

BILLS - Ms. Perry read the bills for the month of January, 2017 and they totaled \$227,377.47. There was a motion by Mr. Collins and seconded by Ms. Moore to adopt Resolution No. 4397 to pay the bills. Bills in excess of \$15,000 or more this month were The Gateway Engineers \$29,216.35 for January and February general professional services, road paving and consent order and Vigliotti Landscape \$25,085.01 for January road maintenance. Motion carried by unanimous Roll Call Vote.

AROUND THE TABLE – Mr. Gamrat thanked Council for appointing him as the Mayor of Borough of Churchill and looked forward to making the community better.

Several council members extended best wishes to Qianyu Mo on her future endeavors.

Mr. Dworin stated the Committee that was working on the chicken and bee ordinance got side-tracked with a pressing matter, but will continue to discuss in the near future.

Also, the traffic signal in question by Ms. Haigh is controlled by PennDot since William Penn Highway is a state road.

ADJOURN - There was a motion by Mr. Jurewicz, seconded by Mr. Riehl and unanimously approved by Voice Vote to adjourn at 7:55 p.m.

**DONNA J. PERRY
BOROUGH SECRETARY**