

BOROUGH OF CHURCHILL
2300 WILLIAM PENN HIGHWAY
PITTSBURGH, PA 15235

Minutes of Meeting

January 12, 2015

The regular monthly meeting of the Borough of Churchill was held in the Municipal Building on Monday, January 12, 2015 and was called to order by Mr. Dworin at 7:30 p.m. Mr. Dworin led the audience in the Pledge of Allegiance. Members present included Mses. McAbee, Law, Yankes, Messrs. Jurewicz, Collins, Riehl and Mayor McKenna. Also present were Borough Manager/Secretary Craig Robinson, Solicitor Gavin Robb, Police Chief Allen Park, and Donna Perry.

WORKSHOP MINUTES – There was a motion made by Mr. Jurewicz and seconded by Mr. Riehl that the minutes of the Workshop Meeting held December 1, 2014 be approved as previously presented. The motion was unanimously approved.

REGULAR MEETING MINUTES - There was a motion made by Ms. Yankes and seconded by Mr. Collins that the minutes of the Regular Meeting held December 8, 2014 be approved as previously presented. The motion was unanimously approved.

MAYOR - There was a motion made by Ms. Law, seconded by Mr. Riehl and unanimously approved by Voice Vote that the Mayor's Report be accepted and filed as presented.

MANAGER & FIRE DEPARTMENT REPORTS - Mr. Robinson reported the Fire Department responded to 13 calls in December bringing the year-to-date total 227. He further stated this is the most calls he has ever seen. They responded to a structure fire on Dorothy Street in Wilkins Township on New Year's Eve. Also, they have already had 17 or 18 calls this month with a significant fire to a home on Kings Dale Road that was a total loss. Fortunately, the resident was notified by passersby that the home was on fire and no one was hurt.

On the Manager's side, the road crew is out as we speak salting the roads and the salt supply is still good. Progress is proceeding to acquire a property maintenance inspector. Over 40 applications have been received at the Turtle Creek Valley COG office and interviews will be forthcoming. The next newsletter will be out in March and some items to be covered include informing the residents about the new code enforcement situation, along with the yard clean-up

schedule. There was a motion by Mr. Jurewicz, seconded by Ms. Yankes and unanimously approved by Voice Vote that these reports be accepted and filed.

REAL ESTATE TAX COLLECTOR – In the absence of Mr. Duerring, Mr. Robinson reported real estate tax collections at face in the amount of \$4,577.46 and penalties of \$457.75 for a total of \$5,035.21. The balance collectable is \$48,115.04.

TREASURER’S REPORT – Mr. Robinson read the following report for the month of December 2014.

It showed the following:

<u>CHECKING ACCOUNT</u>	<u>BEGINNING BANK BALANCE</u>	<u>RECEIPTS</u>	<u>O/S CHECKS AND DISBURSEMENTS</u>	<u>ENDING CASH BALANCES</u>
REGULAR ACCOUNT	486,435.94	394,377.43	566,850.01	313,963.36
CAPITAL RES. ACCT.	158,603.82	7.17	-0-	158,610.99
ROAD & HIGHWAY	136,764.44	57,372.33	114,733.98	79,402.79
SEWAGE AGENCY	195,367.40	227,435.15	256,303.68	166,498.87
SPECIAL ACCT.	11,847.40	1,206.21	1,006.78	12,046.83
POLICE PENSION FUND	3,747.41	3,731.96	7,479.37	-0-
EMPL. PENSION FUND	874.70	876.13	1,750.83	-0-
WELFARE BENEFIT	1,570.73	90.00	-0-	1,660.73
EMPL. SEC. 457 D.C.P.	-0-	3,050.00	3,050.00	-0-

There was a motion by Mr. Riehl, seconded by Mr. Collins and unanimously approved by Voice Vote to accept the Tax Collector's Report and Treasurer's Report for the month of December and have it reproduced in the minutes.

**EARNED INCOME TAX
DEED TRANSFER**

DELINQUENT REAL ESTATE TAX – Mr. Robinson reported that the Earned Income Tax Collector had collections of \$60,979.39 for the month of December.

Deed Transfer Tax collection totaled \$3,405.01.

Jordan Tax Service collected delinquent real estate taxes in the amount of \$4,964.45.

There was a motion by Ms. McAbee, seconded by Mr. Jurewicz and unanimously approved that the reports be filed.

LISTEN TO VISITORS - Ms. Tara Reis of 19 Garden Terrace questioned the status of the police contract since it expired December 31, 2014 and where negotiations stand.

Charlene Dodaro of 3734 Rural Court East addressed the condition of the Ronald West property that has had a lot of junk and debris scattered throughout. She has had her house for sale since April and has been unable to sell it due to the West property. She wanted an answer as to what Council is doing to rectify the situation.

Shari Robinson of Henley Drive and Chairperson of the Civil Service Commission stated she was in attendance in support of the new nominee, Jamie Marshall, for a position on the Commission.

ADVERTISE INTENT TO ADOPT ORDINANCE ACT 20 - DELINQUENT TAX COLLECTION - There was a motion by Mr. Jurewicz, seconded by Mr. Riehl and unanimously approved by Roll Call Vote to authorize the Borough Secretary to advertise the intent to adopt an ordinance authorizing the imposition of interest and penalties and further adopting a schedule of attorneys' fees in connection with the collection of taxes, tax claims, and tax liens.

APPOINT JAMIE MARSHALL TO CIVIL SERVICE COMMISSION - There was a motion by Ms. Law, seconded by Ms. Yankes and unanimously approved by Roll Call Vote for the adoption of Resolution No. 4328 to appoint Jamie Marshall to the Civil Service Commission for a six-year term to expire January 30, 2021.

PAY THE BILLS - Mr. Robinson read the bills and they totaled \$176,690.01. Mr. Dworin read the bills that totaled \$15,000. or more and they included Vigliotti Landscape & Construction, Inc. for road maintenance - \$15,864.50; TEC Benefits for health insurance - \$13,407.88; Alcosan for sewage service - \$23,683.72. There was a motion by Mr. Collins, seconded by Mr. Riehl and unanimously approved by Roll Call Vote for the adoption of Resolution No. 4329 to pay the bills.

AROUND THE TABLE - Solicitor Robb addressed the topic covered by Ms. Reis and stated that we are in negotiations with the police, but cannot get into specifics since these are very confidential labor matters, and dialogue is continuing to getting a contract negotiated.

Solicitor Robb addressed the topic of Ms. Dodaro and stated details of litigation matters cannot be discussed publicly. He stated the normal process in this situation is to send out a 30-day notice to someone who is in violation of the property maintenance code. If they do not comply within the 30-day period, the general Borough practice is to have the code enforcement officer file a complaint with the Magistrate, who in turn would issue a summons and a hearing would be held. The Borough would present photographs and any testimony applicable to the situation. The Magistrate would determine if the party is guilty or not. That decision is subject to further appeal to the Court of Common Pleas of Allegheny County and those hearings are conducted monthly. That process can run anywhere from three to five months.

ADJOURN - There was a motion by Mr. Jurewicz, seconded by Mr. Collins and unanimously approved by Voice Vote to adjourn at 8:13 p.m.

**CRAIG A. ROBINSON
BOROUGH SECRETARY**