

BOROUGH OF CHURCHILL  
2300 WILLIAM PENN HIGHWAY  
PITTSBURGH, PA 15235

Minutes of Meeting

June 8, 2015

The regular monthly meeting of the Borough of Churchill was held in the Municipal Building on Monday, June, 2015 and was called to order by Mr. Dworin at 7:30 p.m. Mr. Dworin led the audience in the Pledge of Allegiance. Members present included Mses. McAbee, Law, Yankes, Messrs. Jurewicz, Collins, and Mayor McKenna. Mr. Riehl was absent. Also present were Borough Manager/Secretary, Craig A. Robinson, Solicitor Gavin A. Robb, Police Chief Allen Park, and Donna J. Perry. Tax Collector/Treasurer Daniel R. Duerring was absent.

WORKSHOP MINUTES – There was a motion made by Ms. Law and seconded by Mr. Collins that the minutes of the Workshop Meeting held May 4, 2015 be approved as previously presented. Mr. Jurewicz abstained from the motion and it was approved by majority vote.

REGULAR MEETING MINUTES - There was a motion made by Mr. Jurewicz and seconded by Ms. Yankes that the minutes of the Regular Meeting held May 11, 2015 be approved as previously presented. The motion was unanimously approved.

MAYOR - There was a motion made by Ms. Yankes, seconded by Ms. Law and unanimously approved by Voice Vote that the Mayor's Report be accepted and filed as presented.

MANAGER & FIRE DEPARTMENT REPORTS - Mr. Robinson reported the Fire Department had 26 calls in May for a total of 103 year-to-date. They assisted with a major incident at Penn Center in Wilkins Township.

Under the manager's report, Mr. Robinson informed that Saturday, June 13 is the first compost distribution. The next distribution will be Saturday, June 20.

Sewer work and some road paving will be upcoming projects.

The new code enforcement officer program is going well.

There was a motion by Mr. Collins, seconded by Ms. McAbee and unanimously approved by Voice Vote that these reports be accepted and filed.

REAL ESTATE TAX COLLECTOR – In the absence of Mr. Duerring, Mr. Robinson reported real estate collections were \$42,869.69, less discounts of \$498.04, for a total of \$42,371.65. The balance collectable is \$139,841.41.

**TREASURER'S REPORT** – Mr. Robinson read the following report for the month of May 2015. It showed the following:

<b><u>CHECKING ACCOUNT</u></b>	<b><u>BEGINNING BANK BALANCE</u></b>	<b><u>RECEIPTS</u></b>	<b><u>O/S CHECKS AND DISBURSEMENTS</u></b>	<b><u>ENDING CASH BALANCES</u></b>
REGULAR ACCOUNT	1,418,465.36	482,709.15	429,212.85	1,471,961.66
CAPITAL RES. ACCT.	158,631.85	1.26	-0-	158,633.11
ROAD & HIGHWAY	160,344.26	1.26	-0-	160,345.52
SEWAGE AGENCY	292,273.37	125,294.53	77,464.64	340,103.26
SPECIAL ACCT.	11,370.02	.05	-0-	11,370.07
POLICE PENSION FUND	3,126.92	3,160.37	6,287.29	-0-
EMPL. PENSION FUND	878.30	874.70	1,753.00	-0-
EMPL. SEC. 457 D.C.P.	-0-	3,050.00	3,050.00	-0-

There was a motion by Mr. Jurewicz, seconded by Ms. Yankes and unanimously approved by Voice Vote to accept the Tax Collector's Report and Treasurer's Report for the month of May and have it reproduced in the minutes.

**EARNED INCOME TAX  
DEED TRANSFER**

**DELINQUENT REAL ESTATE TAX** - Mr. Robinson reported the Earned Income Tax Collector had collections of \$45,182.49 for the month of May.

Deed Transfer Tax collection was \$3,076.22.

Jordan Tax Service collected \$1,342.06 in delinquent real estate taxes.

There was a motion by Ms. Law, seconded by Mr. Collins and unanimously approved that the reports be filed.

**LISTEN TO VISITORS** - Monique Moore of 102 Huntingdon Drive thanked everyone for the votes she received in the primary election as she is a candidate for Council.

James DiPerna of 1616 Branning Road had several questions: is the 2014 audit ready, what is the status of Churchill Road paving, did the Borough advertise for the hiring of a new patrolman, and does the Borough have Public Officials liability insurance. He was informed that the audit report was sent to DCED by the end of March, as required by law, and that our expanded audit

report has not yet been completed. He was further informed that we have not advertised for a police officer.

Joan Gottlieb of 2310 Marbury Road asked if a list could be compiled and put in the next newsletter of a listing of the top 10 items the Code Enforcement Officer looks for.

Also, she informed that a new location is needed for Voting Districts 2 and 3 since the Administration Building is closing.

AWARD 2015 ROAD PAVEMENT MAINTENANCE PROGRAM - There was a motion by Mr. Jurewicz, seconded by Mr. Collins and unanimously approved by Roll Call Vote for the adoption of Resolution No. 4340 to award the 2015 Pavement Maintenance Program to Folino Construction, who was the lowest responsible bidder, in the amount of \$159,919.50.

PAY THE BILLS - Mr. Robinson read the bills for the month and they totaled \$347,745.10. Mr. Dworin noted the bills paid in excess of \$15,000 were Vigliotti Landscape - \$70,068.90 for Marbury Road storm sewer repair and Alcosan - \$115,434.32 for sewage service. There was a motion by Ms. Yankes, seconded by Mr. Collins and unanimously approved by Roll Call Vote for the adoption of Resolution No. 4341 to pay the bills.

AROUND THE TABLE - Ms. Yankes informed that the Community Day and picnic at Bullock-Pens Park was very joyful. Ben Krings was recognized for his Eagle Scout project that included building picnic table and benches, along with bridge handrails at the park.

Mr. Collins questioned if it is the responsibility of Borough Council to find a new voting location for Districts 2 and 3. Mrs. Gottlieb responded that it is the responsibility of someone in the voting department of Allegheny County to do so, but they would like help from the Borough for suggestions in their search.

Mayor McKenna stated he received a letter from a Blackridge resident commending Officers Pleins and Akerley for their involvement regarding the theft of copper downspouts at his home.

Mr. Jurewicz informed that a letter was sent May 14, 2015 to County Executive Rich Fitzgerald, with a copy to our County Council representative, Mr. Futules, and Rebecca Bradley, Wilkins Township manager, regarding the condition of Churchill Road.

Mr. Dworin stated a list of property maintenance violations the Code Enforcement Officer looks for will be published in the next newsletter. He also informed Mr. DiPerna that we do have Public Officials Liability, but was unclear of the specific coverages under the policy and would investigate if Mr. DiPerna requested.

**ADJOURN** - Mr. Dworin stated Council would adjourn and recess to an Executive Session to discuss personnel issues. There was a motion to adjourn by Mr. Jurewicz, seconded by Ms. Law and unanimously approved by Voice Vote at 8:05 p.m.

**CRAIG A. ROBINSON  
BOROUGH SECRETARY**