

**BOROUGH OF CHURCHILL
2300 WILLIAM PENN HIGHWAY
PITTSBURGH, PA 15235**

Minutes of Meeting

December 8, 2014

The regular monthly meeting of the Borough of Churchill was held in the Municipal Building on Monday, December 8, 2014 and was called to order by Mr. Jurewicz at 7:30 p.m. Council President Dworin was present, however, he had a case of laryngitis and was unable to preside over the meeting. Mr. Jurewicz led the audience in the Pledge of Allegiance. Members present included Mses. McAbee, Law, Yankes, Messrs. Dworin, Collins, Riehl and Mayor McKenna. Also present were Police Chief Allen Park, Borough Manager/Secretary Craig Robinson, Solicitor Gavin Robb, Donna Perry and Tax Collector/Treasurer Daniel R. Duerring.

WORKSHOP MINUTES – There was a motion made by Ms. Law and seconded by Mr. Riehl that the minutes of the Workshop Meeting held November 3, 2014 be approved as previously presented. The motion was unanimously approved.

REGULAR MEETING MINUTES - There was a motion made by Mr. Collins and seconded by Ms. Yankes that the minutes of the Regular Meeting held November 10, 2014 be approved as previously presented. The motion was unanimously approved.

MAYOR - Mayor McKenna stated there was an evaluation report from Penn State on the drill that was conducted at the High School in August. If there was a critical incident, such as a shooting, it was determined that it would be handled successfully.

There was a motion made by Mr. Riehl, seconded by Mr. Collins and unanimously approved by Voice Vote that the Mayor's Report be accepted and filed as presented.

MANAGER & FIRE DEPARTMENT REPORTS - Mr. Robinson reported the Fire Department responded to 14 calls bring the year-to-date total to 214. There was a significant structure fire at 31 Croft Court on November 14 that started in a second floor closet and caused damage in the six figure range. There was a vehicle extrication drill conducted at Tyke's Service Station.

Under the Manager's Report, Mr. Robinson stated that leaf collection is coming to a conclusion. In the upcoming spring, there will be a new property code enforcement initiative started through the Turtle Creek Valley COG. We will have a dedicated code enforcement person working in the borough a couple days per week to deal with property maintenance issues.

There was a motion by Ms. Law, seconded by Mr. Riehl and unanimously approved by Voice Vote that these reports be accepted and filed.

REAL ESTATE TAX COLLECTOR – Mr. Duerring, reported real estate tax collections at face in the amount of \$1,362.88, penalties of \$91.24, and discounts of \$9.01 for a total of \$1,445.11. The balance collectable is \$52,732.50 compared to \$48,755.00 last year.

TREASURER’S REPORT – Mr. Robinson read the following report for the month of November 2014.

It showed the following:

<u>CHECKING ACCOUNT</u>	<u>BEGINNING BANK BALANCE</u>	<u>RECEIPTS</u>	<u>O/S CHECKS AND DISBURSEMENTS</u>	<u>ENDING CASH BALANCES</u>
REGULAR ACCOUNT	914,572.73	586,264.25	1,019,397.64	481,439.34
CAPITAL RES. ACCT.	158,597.74	6.08	-0-	158,603.82
ROAD & HIGHWAY	137,039.23	285.21	57,576.99	79,747.45
SEWAGE AGENCY	178,160.72	46,263.09	29,056.41	195,367.40
SPECIAL ACCT.	11,847.13	0.27	200.00	11,647.40
POLICE PENSION FUND	3,529.36	3,747.41	7,276.77	-0-
EMPL. PENSION FUND	874.70	874.70	1,749.40	-0-
WELFARE BENEFIT	1,570.73	-0-	-0-	1,570.73
EMPL. SEC. 457 D.C.P.	-0-	3,050.00	3,050.00	-0-

There was a motion by Mr. Collins, seconded by Ms. McAbee and unanimously approved by Voice Vote to accept the Tax Collector's Report and Treasurer's Report for the month of November and have it reproduced in the minutes.

**EARNED INCOME TAX
DEED TRANSFER**

DELINQUENT REAL ESTATE TAX – Mr. Robinson reported that the Earned Income Tax Collector had collections of \$40,909.32 for the month of November.

Deed Transfer Tax collection totaled \$6,070.11.

There was no delinquent real estate tax collected.

There was a motion by Mr. Riehl, seconded by Ms. McAbee and unanimously approved that the reports be filed.

LISTEN TO VISITORS - Moni Wesner of 3844 Henley Drive discussed the condition of the property at 3849 Henley Drive. It has been under renovations for a number of years and she was informed

that the Borough, along with code enforcement, is doing everything possible through the legal system to rectify the situation.

Mr. DiPerna of 1616 Branning Road disputed money owed for a previous right-to-know request.

BUDGET HEARING - There was a motion by Ms. Yankes, seconded by Mr. Collins and unanimously approved by Roll Call Vote to recess the regular meeting to conduct the 2015 Budget Hearing.

Mr. Collins read the proposed budget. The amount appropriated for various functions were as follows:

A.	<u>NET ANNUAL REVENUES</u>	
1.	Real Estate Tax – Current, Prior and Liened	1,339,589
2.	Earned Income Tax	560,000
3.	Real Estate Transfer Tax	30,000
4.	Local Services Tax	15,000
5.	Misc. Sources (Fines, Permits, Interest, Etc.)	198,610
6.	Liquid Fuels Tax Reimbursement (state)	78,000
7.	Grants, Gifts, Transfer, Contributions	<u>171,200</u>
	TOTAL REVENUE	2,392,399
B.	<u>EXPENDITURES</u>	
1.	Payroll	1,032,534
2.	Employee Fringe Benefits	559,891
3.	Compensation (Auditors, Tax Collector)	9,125
4.	Debt Service	7,500
5.	Operating Expenses & Supplies	169,000
6.	Garbage & Rubbish Collection	34,000
7.	Snow & Ice Control	125,000
8.	Maintenance – Streets, Building, Cars, Parks, Radios, Traffic Signals	159,350
9.	Professional Services	82,500
10.	Rentals – Hydrants, Street Lights	20,400
11.	Police Cars & Equipment; Fire Truck	0
12.	Contributions – Fire Co., Ambulance, COG	14,000
13.	Capital Outlays	<u>179,099</u>
	TOTAL EXPENDITURES	2,392,399
	EXCESS EXPENDITURES OVER REVENUE	0

Mr. DiPerna of 1616 Branning Road made comments on the proposed budget.

There was a motion by Ms. Yankes, seconded by Mr. Collins and unanimously approved by Roll Call Vote to adopt the 2015 Budget as read.

2015 REAL ESTATE TAX MILLAGE RATE - There was a motion by Ms. Law, seconded by Mr. Collins and unanimously approved by Roll Call Vote to adopt Ordinance No. 724 to set the 2015 millage rate at 5.48.

2015 SEWER BUDGET - Mr. Riehl read the 2015 Sewer Budget that included the sewer surcharge rate which remain at \$3.50/1,000 gallons of water. Revenues are \$866,861 and expenditures are \$866,861.

RECONVENE REGULAR MEETING - There was a motion by Ms. Law, seconded by Mr. Riehl and unanimously approved by Voice Vote to reconvene the regular meeting.

MAYORAL PROCLAMATION - Mayor McKenna read and presented a proclamation to Police Officer Jay W. Theys who will be retiring this month after 27+ years of service.

ADVERTISE 2015 MEETING DATES - There was a motion by Ms. Law, seconded by Mr. Collins and unanimously approved by Roll Call Vote to authorize the Borough Secretary to advertise the 2015 meeting dates.

APPROVE TAX ANTICIPATION NOTE - There was a motion by Mr. Riehl, seconded by Ms. Law and unanimously approved by Roll Call Vote to adopt Resolution No. 4324 to approve a Tax Anticipation Note in the amount of \$350,000.

RE-APPOINT JOAN GOTTLIEB TO THE VACANCY BOARD - There was a motion by Ms. Yankes, seconded by Mr. Collins and unanimously approved by Roll Call Vote to adopt Resolution No. 4325 to re-appoint Joan Gottlieb for a one-year term to expire January, 2016.

RE-APPOINT RICHARD KERCHNER TO THE PLANNING COMMISSION - There was a motion by Ms. McAbee, seconded by Mr. Riehl and unanimously approved by Roll Call Vote to adopt Resolution No. 4326 to re-appoint Richard Kerchner to the Planning Commission for a five-year term to expire December 31, 2019.

PAY THE BILLS - Mr. Robinson read the bills for the month and they totaled \$363,953.65. Mr. Jurewicz read the bills that totaled \$15,000. or more and they included, Vigliotti Landscape & Construction, Inc. for road maintenance - \$15,735.88, Cargill, Inc. for road salt - \$25,954.34, MRM Property & Liability Insurance - \$24,085.00, TEC Benefits for health insurance - \$14,508.74 and Alcosan for sewage service - \$92,341.11. There was a motion by Mr. Collins, seconded by Ms. Yankes and unanimously approved by Roll Call Vote for the adoption of Resolution No. 4327 to pay the bills.

ADJOURN - There was a motion by Mr. Riehl, seconded by Ms. Yankes and unanimously approved by Voice Vote to adjourn at 8:35 p.m.

**CRAIG A. ROBINSON
BOROUGH SECRETARY**