

**BOROUGH OF CHURCHILL
2300 WILLIAM PENN HIGHWAY
PITTSBURGH, PA 15235**

Minutes of Meeting

April 13, 2020

Due to the COVID-19 pandemic, the regular monthly meeting of the Borough of Churchill on Monday, April 13, 2020 was held via livestreaming. The meeting was called to order by Mr. Dworin at 7:05 p.m. Mr. Dworin led the audience in the Pledge of Allegiance. Members present included Mses. Law, Yankes, Greco, and Messrs. Collins, DeFranco, and McDowell. Also present were Mayor Gamrat, Manager Donna Perry, and Solicitor David Mongillo, plus Solicitor Gavin Robb for a partial time until he had to depart for another meeting.

WORKSHOP MEETING MINUTES – There was a motion made by Ms. Law and seconded by Ms. Yankes that the minutes of the Workshop Meeting of March 2, 2020 be approved as previously presented. The motion was unanimously approved.

REGULAR MEETING MINUTES – There was a motion by Ms. Law and seconded by Mr. Collins that the minutes of the Regular Meeting of March 9, 2020 be approved as previously presented. The motion was unanimously approved.

EMERGENCY MEETING MINUTES – There was a motion by Ms. Law, seconded by Mr. Collins that the minutes of the Emergency Meeting of March 20, 2020 be approved as previously presented. Due to their absence, Ms. Yankes and Mr. Dworin abstained. The motion was approved by majority vote.

MAYOR - Mayor Gamrat read his report for March, 2020 regarding police activities of interest and importance. There was a motion made by Mr. Collins and seconded by Ms. Greco that the Mayor's report be accepted and filed as presented. The motion was unanimously approved.

MANAGER & FIRE DEPARTMENT REPORTS – Ms. Perry read the Fire Department report that showed they responded to 23 calls for the month with a year-to-date total of 64.

Under the Manager's report, Ms. Perry stated that due to the pandemic the Municipal Building is closed to the public. However, the staff, public works department and police department are operating a normal schedule. There was a motion by Mr. DeFranco, seconded by Ms. Law and unanimously approved to accept the Fire Department and Manager's report.

REAL ESTATE TAX COLLECTOR & TREASURER REPORT – The Real Estate Tax Collector had collections of \$291,669.03, minus discounts of \$5,736.05 and a deduction of \$0.14, for a total collection of \$285,932.84. The Treasurer's Report was previously submitted to Council. There was a motion by Mr. Collins, seconded by Mr. DeFranco and unanimously approved to accept and file the reports as presented.

<u>Checking Account</u>	<u>Beginning Balance</u>	<u>Receipts For The Month</u>	<u>Disbursements Including O/S Checks</u>	<u>Ending Cash Balance Available</u>
Regular Acct.	\$575,769.30	\$742,273.82	\$542,671.56	\$775,371.56
Capital Res. BMMA	\$209,453.45	\$91.26	\$0.00	\$209,544.71
Road & Highway BMMA	\$142,919.76	\$103,346.09	\$0.00	\$246,265.85
Sewage Account	\$277,156.38	\$77,843.94	\$215,023.49	\$139,976.83
Special Account	\$5,147.88	\$11,000.00	\$3,425.00	\$12,722.88
Police Pension Fund	\$0.00	\$3,080.44	\$3,080.44	\$0.00
Empl. Pen. Tr. Fund	\$0.00	\$800.74	\$800.74	\$0.00
Sec. 457 D.C.P.	\$0.00	\$1,500.00	\$1,500.00	\$0.00

EARNED INCOME TAX, DEED TRANSFER & DELINQUENT REAL ESTATE TAX – Earned Income Tax collection - \$80,797.86, Deed Transfer - \$8,807.75 and Delinquent Real Estate Tax - \$5,147.74. There was a motion by Ms. Law, seconded by Mr. Collins and unanimously approved.

LISTEN TO VISITORS – There were two visitors, David Branning of 1130 Gilcrest Drive and the owners of 1332 Beulah Road, who acknowledged themselves as livestreaming into the meeting.

AWARD 2020 SEWER PROJECTS – There was a motion by Mr. Collins, seconded by Ms. Law to adopt Resolution No. 4496 to award the following 2020 Sewer Projects:

- CONTRACT A – EXCAVATION TO SOLI CONTRUCTION IN THE AMOUNT OF \$142,110.75
- CONTRACT B – MANHOLE-MANHOLE LINING TO JET JACK, INC. IN THE AMOUNT OF \$79,600.00
- CONTRACT C – GRAHAM BLVD. STORM SEWER REPAIR TO SOLI CONSTRUCTION IN THE AMOUNT OF \$111,130.00
- SANITARY & STORM SEWER TELEVISING & CLEANING TO ROTO-ROOTER SERVICES CO. IN THE AMOUNT OF \$145,825.00

The motion was unanimously approved.

BOOKMINDERS AGREEMENT – There was a motion by Mr. McDowell, seconded by Mr. Collins and unanimously approved to enter into an agreement with Bookminders to perform Accounts Payable services.

SANDY CURRY RESIGNATION – Mr. Dworin inserted an agenda item to acknowledge Sandy's resignation to be effective April 30, 2020. He said that we love, and appreciate her and that she will be missed very much.

BILLS – Ms. Perry read the bills for the month and they totaled \$251,982.06. The bills that are \$15,000 or more were Alcosan \$31,294.61 for sewage service, Gateway Engineers \$23,527.10 for professional services, and \$15,245.12 for Vigliotti Landscape & Construction for March road maintenance. There was a motion by Mr. Collins, seconded by Ms. Greco to adopt Resolution No. 4497 to pay the bills. The motion was unanimously approved.

AROUND THE TABLE - There were several Councilpersons who acknowledged and thanked Sandy for all her hard work over the years and wished her well. Many also thanked the staff and the First Responders as well.

Mr. DeFranco stated we have to come up with a solution to the postponement by Waste Management to pick up bulk items and yard waste.

ADJOURN – There was a motion by Mr. DeFranco, seconded by Ms. Yankes and unanimously approved to adjourn at 7:39 p.m.

Donna J. Perry
Secretary